

PUPIL ATTENDANCE POLICY

The Darley Centre Attendance Policy is clearly explained to all parents/carers and pupils prior to placement.

All pupils are expected in class by 9.00am.

Those not in classes by 9.15 am (without prior knowledge) will be contacted at home and marked as late.

Those arriving after 9.05am but before 9.29am will be marked as L (Late and the time of arrival recorded) and those arriving after 9.30am will be marked as U (Unauthorised for late attendance after the close of register) for the morning session and time of arrival recorded.

All attendances are recorded in line with North Lincolnshire Policy and a Darley Centre member of staff liaises regularly with an assigned Educational Welfare Officer.

Regular communication between home and school is maintained with all pupils 'flagged up' as a concern, targets are set to improve individual and group attendance.

All parents/carers are issued with a letter from the Educational Support Service and comprehensive communications are maintained between the Darley Centre staff and the Educational Support Service.

Pupils with broken bones and other medical conditions regularly attend mainstream school.

The Darley Centre must examine each such case individually. Risks may be much higher and different considerations made.

The type of injury, the individual themselves and advice from ESS/School Nurse etc. will help to inform parents/carers of the safest decision.

In all such cases, an appeal system for parents/carers is built into the arrangement.

M. Burnett
Headteacher
Reviewed September 2015